

BYLAWS
OF THE CAROLINA CHAPTER

OF THE AMERICAN DANCE THERAPY ASSOCIATION

ARTICLE I. NAME

The name of this non-profit corporation, hereinafter called the "Chapter", is the Carolina Chapter of the American Dance Therapy Association ("ADTA"). The ADTA, a national organization, will hereinafter be referred to as the "Association."

ARTICLE II. ORGANIZATION

Section 1. The Chapter, a regional organization, incorporated as a non-profit in the State of North Carolina, shall be a subordinate unit of the Association, subject to the general authority and jurisdiction of the Association.

Section 2. The principal office of the Chapter shall be located at the business office of the Association. However, the Chapter may establish and maintain such other office, within the area of the Chapter, as the Executive Committee of the Chapter shall designate.

Section 3. The Chapter shall be governed by these bylaws, as amended from time to time, as provided herein. These bylaws shall not conflict with the Chapter's Articles of Incorporation nor with the bylaws of the Association.

ARTICLE III. PURPOSES AND OBJECTIVES

Section 1. The Chapter has been organized to support and maintain high standards of professional competence among dance/movement therapists, as established by the ADTA, by promoting the education and training of dance/movement therapists in the State of North Carolina and nearby areas.

Section 2. The Chapter shall provide a common meeting ground where dance/movement therapists can become informed of current developments, share professional interests and support the purposes and functions of the Chapter and the Association. The Chapter shall also provide avenues of communication and collaboration among dance/movement therapists and professionals in related fields.

Section 3. The chapter will increase awareness of dance/movement therapy in health care, educational and other settings among the general public. To further these objectives, the Chapter shall support in-services and other presentations by members and engage in community education and public relations efforts.

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ARTICLE IV. MEMBERSHIP

Section 1. All members of the Chapter must be members of the Association. Voting privileges will conform to those of the Association.

Section 2. Any professional member of the association may become a professional member of the Chapter with full voting privileges by paying annually in advance to the Association the requisite Chapter membership fee.

Section 3. Associate membership, open to professionals in associated fields and other interested individuals, is accorded limited privileges such as receipt of all chapter mailings and attendance at Chapter meetings. Associate members shall be entitled to vote on all matters except the election of officers and amendments to the By-laws. Any associate member who has been an ADTA member for 20 years (or was a founding Chapter member) may be allowed to vote equivalent to a professional member in chapter decisions.

ARTICLE V. GOVERNMENT

Section 1. There shall be a minimum of one annual meeting for all members of the Chapter, for the purpose of electing officers, presenting committee reports, and transacting the regular business of the Chapter.

Section 2. Notice of all annual meetings shall be sent by mail or email to members at least ten days before.

Section 3. A quorum for the annual meeting shall consist of 20% of the membership plus one, within which must be included a majority of the elected officers.

Section 4. Presence at meetings shall be defined as attendance in person, or as participation through electronic conference when deemed necessary by the Executive Committee.

Section 5. Special meetings of the Chapter membership may be called at any time by the officers or upon mailed, faxed or e-mailed request to the Executive Committee from six professional members.

Section 6. The elected officers shall initiate and transact all business necessary for the administration of the Chapter, including approval of an annual budget.

ARTICLE VI. FINANCIAL ADMINISTRATION

Section 1. The elected officials shall consider the amount of money available to optimally conduct the business of the Chapter for the following year, review the projected inflow of funds and approve a budget within the limits of projected financial resources.

Section 2. The fiscal year shall run from July 1 to June 30, inclusively. Association and Chapter dues must be paid by the annual meeting of the Association or membership privileges expire. If a new member pays the Chapter membership fee to the Association three months prior to the fiscal year, they shall be credited with a membership through the following year.

Section 3. An additional fee, set by and at the discretion of the Executive Committee, may be charged to members and/or non-members for attendance at Chapter meetings or functions that include presentations. This fee is not a membership fee.

Section 4. The Chapter is bound to the standard dues assessment set by the Association. A percentage will remain with the Association, the rest forwarded by the National Treasurer to the Chapter. No indebtedness or obligation shall be incurred by the Chapter or its officers in the name of the Association, and the Association shall not be responsible for an indebtedness or obligation incurred by the Chapter or any of its officers.

Section 5. The Chapter will submit an annual fiscal report and other relevant data to the Association Treasurer in accordance with Association policy. See Article VIII, Section 5.

ARTICLE VII. EXECUTIVE COMMITTEE

Section 1. The property, business affairs and government of the Chapter shall be vested in and managed by an elected Executive Committee of not less than three nor more than six officers.

Section 2. Regular meetings of the officers shall be held at such times and/or places as the Executive Committee shall set. There shall be at least one Executive Committee meeting per year. Quorums for Executive Committee meetings shall require two-thirds of the Executive Committee present.

Section 3. Special meetings of the Executive Committee shall be held whenever called by a majority of the officers or by the President.

Section 4. Presence at meetings shall be defined as attendance in person, or as participation through electronic conference when deemed necessary by the Executive Committee.

Section 5. The officers shall be elected for a term of two years, for not more than three consecutive terms in one position and not more than one office at a time.

Section 6. If any Executive Committee office becomes vacant, the remaining officers shall solicit and appoint a successor to fill that office for the remainder of the term.

ARTICLE VIII. OFFICERS

Section 1. The elected offices of the chapter shall be a President, President Elect, and Secretary/Treasurer, and they shall be members of the Association. Officers and any additional positions proposed shall be approved by a majority vote of Chapter professional membership by ballot in person at the annual meeting and/or by mail-in ballot sent out at least twenty-one days before and received back at least two days before the date of the annual meeting.

Section 2. For the purpose of fulfilling the Chapter's Articles of Incorporation, Executive Committee officers shall also serve as the Board of Directors of the Chapter.

Section 3. The President shall preside at all meetings of the Chapter membership and Executive Committee; coordinate all Chapter business, including the agenda of regularly-scheduled meetings; plan and implement electronic conference meetings in lieu of conventional meetings when necessary; appoint Chairpersons or members of special committees; be ex-officio member of all committees and coordinate the work of all committees. The President shall be responsible to the Board of Directors of the Association.

Section 4. The President Elect shall initiate planning and coordinating of all special meetings and events; coordinate the nomination of officers before elections; act as parliamentarian for the chapter at all meetings; oversee adherence by the chapter to the by-laws of the Association and the Chapter; and execute any other task deemed necessary by the Executive Committee.

Section 5. The Treasurer shall maintain records of Chapter finances; maintain a local bank account; record income and disbursements; keep records of membership fees paid and current members according to type of membership. The treasurer shall submit a written year-end fiscal report to chapter members and to the national Treasurer of the Association who will incorporate chapter reports into national fiscal statements to the Association membership. The Treasurer shall serve as a member of the national budget committee of the Association which is chaired by the national Treasurer. The Treasurer may have other duties as agreed between the Treasurer and the Chairperson.

Section 6. The Secretary shall keep a record of procedures of the Chapter and Executive Committee Meetings and shall submit a written summary for publication in the Chapter newsletter or make otherwise available to the membership. The Secretary shall serve as chapter historian. The Secretary shall also keep a membership mailing list; notify all Chapter members by mail at least ten days prior to meetings. The secretary may have other duties as agreed between the Secretary and the President.

Section 7. Chapter officers must submit the following to the Association's Board at the end of each fiscal year: a current membership roster, a list of the officers and committee members and a report of the year's activities.

ARTICLE IX. AMENDMENTS

Section 1. These By-laws may be amended at any official meeting of the Chapter, provided members have been sent in writing the proposed changes and mail-in ballots at least twenty-one days prior to the meeting at which action on the proposed changes will be taken, and, further provided that a quorum (20% + one person) of the membership vote on such proposed changes by ballot in person at the meeting, by email, fax, or mail-in ballot. Mail-in and e-mail ballots must be received by the Executive Committee by two days before the meeting. An affirmative vote of at least 2/3 of the votes cast shall be required for the proposed amendment to pass. The results of the vote shall be published in the next issue of the Chapter newsletter or otherwise disseminated to all members.

Section 2. All amendments must conform to the Chapter's Articles of Incorporation and the By-laws of the Association.

ARTICLE X. DISSOLUTION

In the event of dissolution or liquidation of the Chapter, the remaining assets after payment of all liabilities shall be donated to a charity or charities designated by a majority of the membership, with the prior approval of the Executive Committee.

Revised 11/02